



KLEF (Deemed to be University), GREEN FIELDS, VADDESWAREM, GUNTUR DISTRICT, A.P, INDIA. PINCODE : 522 502

## Undertaking for Provisional Admission

Date: .... / .... / ....

I, the undersigned Mr/Mrs/Ms ..... have applied for ..... program offered by your University for Admission Batch as mentioned below

Admission Batch	Last Date of Application Acceptance with Complete Documentation necessary for Admission purpose.	Tick As Applicable
Jan		
July		

I have submitted the fees and I understand that I need to submit the documents as mentioned below for admission process.

Admission Form Duly filled and signed by the student (Colour Scan Copy) (For PG & UG Courses)	Photo Id Aadhar Card only (Colour Scan Copy) (For PG & UG Courses)
10th Std Mark Sheet (Color Scan Copy) (For PG & UG Courses)	Passport Size Photo (Colour Scan Copy) (For PG & UG Courses)
12th Std Mark Sheet (Color Scan Copy) (For PG & UG Courses) OR 3 Year / Semester Wise Mark sheets of Polytechnic Diploma (Issued by Board of technical Education) (Color Scan Copy)	Name Change Document (Current Name should be as per 10 <sup>th</sup> Std Mark sheet – If applicable) - Notarized Affidavit on Stamp Paper (Colour Scan Copy) - If Name on Degree Mark Sheets / Any Document submitted does not match student's 10th Std Mark Sheet. (For PG & UG Courses) (Color Scan Copy)
All Year / Semester Mark Sheets of Degree Program (Colour Scan Copy) (For PG Courses)	Affidavit Document, if any as required by University (Case to Case Basis)

\*Fees Submission Receipt for respective program should be accompanied with above documents.

I have completed my education as below-

Education	Board / University	Final Year / Date of Pass Out
10 <sup>th</sup> Std		
12 <sup>th</sup> Std		
Mention Degree Name :		

\*Degree Name if applying for Master Program.

There are few mandatory documents which are not submitted by me at the time of applying. I request you to kindly consider my application for provisional admission. I will send my pending documents within 30 days on [documents@kluonline.edu.in](mailto:documents@kluonline.edu.in)

List of pending documents are mentioned below:

1	5
2	6
3	7
4	8

I take the complete responsibility, that I am eligible for the program and I would submit the above mentioned pending mandatory documents or any other document required within 30 days from date of submission of fees, failure to do so; subject to receipt of all required documents necessary for admission purpose, my candidature would be considered for next admission batch. I am aware that I need to submit all the pending documents within admission batch closure timeline as mentioned in this document. University have rights to cancel my application and forfeit fees in case of any further delay in document submission by me, I would abide by admission guidelines with related policies issued by the university from time to time.

Student Name- ..... Mobile ..... Email- .....

Sign of Student.....